Pharmaceutical Information & Pharmacovigilance Association

10th Annual General Meeting

14th October 2015
Annual General Meeting

- Welcome
- Acceptance of minutes of PIPA 9th AGM
- Constitutional Changes
- Presidents Report
- Treasurers Report
- Committee Members
Annual General Meeting

- Acceptance of minutes of PIPA 9th AGM
- Available on PIPA web-site
Constitutional Changes

Minor changes

- None
Committee Members

Stepping Down (or left during past year)
Emma Boulton; Betty Mwesigwa; Blessing Gombedza

Mid term:
Christine Needham; Giulia Brichetto Graglia; Esther Straghan; Jaishil Main

Re-election:
Sarah Hall; Sanjay Motivaras; Tom Nicols

Committee elect:
Bisola Idris; Shirley-Ann van der Spuy

Nominations:
Pooja Shah - CRUK
Terri-Leigh Bonnington - AbbVie Ltd
Tracy Crooks - ESMO
Executive Committee Members

Treasurer elect – Sanjay Motivaris

Mid Term

President: Sarah Hall

Vice President and Honorary Secretary – Christine Needham
Training Work Streams

Shirley-Ann van der Spuy
Cecilia Adetola
Jacquie Warner
Manju Bhandari

Esther Straghan
Ayisha Mustapha
Patricia Walcott
Kerry Rogers
Jen Quinn
Training courses 2014/2015

Face to face
- Optimising your search skills
- Analysis and evaluation of clinical information
- PV Regulations and guidelines in practice
- First steps in Medical Information
- First steps in Pharmacovigilance

Online
- GVP Module VI – Management & reporting of Adverse Reactions to Medicinal Products
- GVP Module XV – Safety Communication
- PV for non PV Personnel

Online training coming soon
- GVP Module III – PV inspections
- GVP Module IV – PV audits
- GVP Module V – Risk Management Systems
- GVP VI update
- Product launches
PIPELINE

- Two issues since Nov 2014

- Any ideas for articles? – speak to Giulia or Jaishil

- We have been listening to your feedback

- Moving to the digital age

  Watch this space
Code Forum

- Facilitated by Rina Newton for past few years
- Gauntlet being handed to Ros Henley
- Discussion forum not training – active participation of membership expected
- If you are interested speak to Bisola, Rina, Rubina
Managers’ Forum

• Aims
  – Facilitate networking
  – Provide PIPA managers with management tools

• Inaugural meeting held in June 2015
  – Charter agreed
  – Networking facilitated

• If you are interested in joining speak to Christine Needham or me
And more ...

Conference
- Anne
- Sharon
- Sarah

PV standards
- Tom
- Christine

Med Info standards
- UK Guidelines for the Pharmaceutical Industry Medical Information Departments
  (Revised 2015)

- UK Standards for Pharmacovigilance Departments 2015
PIPA website: [http://www.pipaonline.org](http://www.pipaonline.org)

- Links to ePIPELINE
- MI, PV and Signal Detection standards
- MI and PV resources including.
- Contractors’ database
- Discussion forums – anonymous Q&As
- Publication discounts
- Membership directory
- Job advertisements
- Recruitment agency links
- Online training
Treasurer’s Report
2014/15
Emma Boulton & Sanjay Motivaras
Treasurer’s Report – Income & Expenditure

- Accounts for financial year ending 05 Apr 2015 show
  - Income £145,290
    - Decrease of ~£17k from previous year
  - Expenditure £96,341
    - Decrease of ~£35k from previous year
• **2013 & 2014 Aims -** The association does not intend to reinvest any more monies and aims to cover it’s costs and aims to keep a reserve to cover 3 months worth of expenditure.

• **Current Bank Status as of 06 Oct 2015:**
  – Reserve account balance £36,863.19
    • Not been utilised since Aug 2013
  – Current Account balance £74,034.45
• 2015/16 Aims –
  • Maintain the financial reserve to cover 3 months worth of expenditure.
  • Invest in ePipeLINE
  • Update the laptops currently being utilised by the contractors
Honorary Membership

Member (typically fellow) + demonstrated significant service to the Association
Honorary Membership is awarded to

Blessing Gombedza.

Blessing spent many years as a key member of the PIPA Training Work Streams as well as running the PV Regs face to face training course.

Blessing increased her involvement when she took over as Lead of the Face to Face Training Work Stream, when Sarah Hall moved to the President’s role.

Blessing has sadly decided to step down to focus her energies on a new work role.
Any Other Business