1. Welcome and Apologies  
Apologies received from Kathy Fowler and Christine Cameron.
There were 62 members of the Association in attendance

2. Acceptance of Minutes of 3rd PIPA AGM, Monday 7th July 2008  
Proposed by Sam Knivett
Seconded by Sharon Leighton
Voting: in favour: 40, carried

3. Committee Report from PIPA President  
See presentation on website, link to presentation

4. Treasurer’s Report  
See full report attached
- Acceptance of accounts at status before auditing
Proposed by Aaron Cockell
Seconded by Michelle Bridenbeker
Voting: in favour = 51, provisionally accepted

6. Constitutional Motions  
There were none

7. Committee Members  
Vicki Page-Clark, Caroline Rosewell and Gary Speake had completed a two year term of office but were eligible for re-election.

Tara Ferguson and Emma Boulton, who were co-opted onto the Committee during the last year, were required to stand for official election in order to remain on the Committee.

Sarah Dunnett, Kathy Fowler, Greg Barnes, Mark Timmis and Janet Walton were half way through their current terms of office.

John Barber, Nicola Eastabrook, Sam Knivett, Sheuli Porkess and Viv Ball were standing down.

Nominations for election were received from Dave Lewis, Philippa Norton and Sanjay Motivaras.

This made a total of 13 current and nominated members of the
Committee. The Constitution allows for a Committee of up to 15. This being the case Tara Ferguson, Emma Boulton, Dave Lewis, Philippa Norton and Sanjay Motivaras were duly elected to the Committee and Vicki Page-Clark, Caroline Rosewell, and Gary Speake were duly re-elected.

8. Any Other Business

There was none

Sarah Dunnett
Treasurer’s Report
6th April 2008 – 5th April 2009

Accounts 2008-2009

• Implemented new accounting system – Sage
• All financial records up to date on this system
• Annual Accounts 01Apr08 to 31Mar09 awaited

Income

• Conference
  - 2008 conference made a £9,600 profit
• Membership
  - approximately 700 members
• Meetings/Discussion Forums
  - Increase in number of meetings

Expenditure

• New accounting system – Sage
  – Training and accounts access
• General administrative costs
  – Predicted costs of running PIPA were as planned
• Meetings
  - Costs increased as no longer able to use ABPI facilities at minimal costs

VAT

• VAT is up-to date
• Corporation Tax Office – Not required to pay last year. Awaiting Annual Accounts for assessment of this year

The accounts have been submitted for audit, and will be made available to the membership once complete.